

## COMMISSIONERS MEETING, MONDAY, JUNE 16, 2008

Patricia G. Geissman called the meeting to order at 9:30 a.m. with Stephen D. Hambley and Sharon A. Ray present.

The meeting opened with the Pledge of Allegiance and a prayer.

Doug King, Administrative Assistant in the County Engineer's Office, presented and reviewed the following resolution: (1) closing Blake Road (C.H. 118) between Guilford Road (C.H. 41) and Markley Drive (T.H. 575) for the extension of a culvert; (2) rescheduling the closing of Firestone Road (C.H. 26) between Bursley Road (T.H. 87) and the Wheeling & Lake Erie Railway for culvert replacement; (3) closing Blake Road (C.H. 118) between Hubbard Valley Road (T.H. 93) and Wooster Pike Road (S.R. 3) for bridge guardrail renovation; (4) closing Leatherman Road (C.H. 260) between Great Oaks Trail and Blake Road (T.H. 118) for berm repair; (5) authorizing the President of the Board of County Commissioners to execute an Ohio Public Works grant application with Summit County as co-applicant for the replacement of Bridge No. 45 (State of Ohio Structure File No. 7732007) on Medina Line Road (C.H. 2) at a cost to Medina County not to exceed \$19,000; and, (6) accepting and awarding the bid for the 2008 Medina County hot mix resurfacing by the Medina County Highway Department. Mr. Hambley moved to approve the six resolutions and Ms. Ray seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

Commissioners reviewed the weekly permits list for permits issued June 5-11, 2008.

Scott Miller, Finance Director, presented and reviewed the following resolutions: (1) amending the annual appropriation resolution; (2) authorizing a cash transfer for the Capital Improvement Fund; (3) authorizing a renewal agreement for WIA Adult and Dislocated Services with Goodwill Industries of Akron, Inc. for the period of July 1, 2008 through June 30, 2008, in a total amount not to exceed \$284,527; (4) accepting and awarding the proposal relating to WIA Youth Services to Tri-County JOG in the amount of \$238,808 for services during the period of July 1, 2008 through June 30, 2009 for the Medina County Department of Workforce Development; (5) entering into an agreement with CT Consultants for professional services required for the administration of the Community Housing Improvement Program (CHIP); and, (6) approving an amendment to the Medina County Credit Card Policy. Mr. Miller requested payment of the weekly bills in the amount of \$1,159,734.13. Mr. Hambley moved to approve the six Finance resolutions and payment of the weekly bills; the motion was seconded by Ms. Ray. There was no discussion. Roll call showed all commissioners voting AYE.

Gary Berkowitz, Human Resources Director, presented a resolution approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners. Mr. Hambley moved to approve the resolution; the motion was seconded by Ms. Ray. There was no discussion. Roll call showed all commissioners voting AYE.

Chris Jakab, County Administrator, presented a resolution authorizing Medina County Building Maintenance to advertise for bids for paving repairs at the following County building locations: Administration Building, Animal Shelter, Human Service Center, Jail, Professional Building, Engineering Center, and Job & Family Services. Mr. Hambley moved to approve the resolution, seconded by Ms. Ray. There was no discussion. Roll call showed all Commissioners voting AYE.

Jim Troike, Sanitary Engineer, presented and reviewed the following resolutions: (1) accepting and rejecting the bids for the Westfield Water Main Extension 2008, MCSE #W-700/00-32.2; (2) authorizing the Sanitary Engineer to obtain easements for the Merchants Square, Ltd. Phase 2 project; and (3) authorizing the County Sanitary Engineer to apply tap-in fees collected within the Sharon Falls Residential Development (#900/99-43.1) to sewer and water deferred assessments due for the original parcel #033-12B-04-008. Mr. Hambley moved to approve the three resolutions and Ms. Ray seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

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Patrice Theken, Department of Planning Services Director, said the department held a zoning inspector meeting on Friday in Brunswick Hills Township. They celebrated the 90<sup>th</sup> birthday of Mike Ruby who was the Brunswick Hills Zoning Inspector when she came to Medina County and she has worked with Mr. Ruby many times over the years. He officially retired a couple of years ago and was replaced by Evelyn Czyz. He and his wife have been married for 62 years; they will be moving out west and will be missed a lot.

Ms. Theken reported on some upcoming meetings and workshops. There will be a Zoning Foreclosure Workshop at the District Library later this summer to let community officials know the process and what they can do to help their constituents that are having financial problems and imminent foreclosure proceedings. The public will be invited and encouraged to attend. Advice will be given on maintaining foreclosed properties in neighborhoods. They will also be holding a planning and zoning commissioners' workshop on August 20 and a sustainable Medina County meeting will be held on June 23 at 4:00 p.m.

Charles Huber, Chief Building Official, presented and reviewed the "Medina County Building Department May 2008 Monthly Report". There were 36 one-, two-, and three-family residential housing starts in May 2008; that is about 1/4 of the housing starts that there were four years ago in May 2004 when they had 117 new dwellings. Permits and building permit revenues collected in May 2008 compared to May 2007 were down 20.79%, which is about \$21,000 less revenue. Year-to-date permit revenue was down 17.99% comparing 2008 to 2007; that amounts to a decrease in revenue of about \$72,000. The breakout of one-, two-, and three-family residential permits by political jurisdiction showed the most activity in Montville Township followed by Brunswick Hills Township, both in the month of May and year-to-date. The most non-residential permits were obtained by the City of Wadsworth, both in May and year-to-date.

The Clerk read the resolution to allow the expenses of County officials. Mr. Hambley moved to approve the expense resolution and Ms. Ray seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

The meeting was opened for public comment.

Glenn Sheller, Guilford Township Trustee, thanked Commissioner Sharon Ray for attending the Wadsworth War Memorial Dedication Ceremony and honoring NASA Astronaut Captain Michael Foreman at Skypark Airport on Fathers Day. They had a very good turnout. Mr. Hambley commented that Channel 3 provided good news coverage of the event.

There were no further comments.

Mrs. Geissman said a Discussion Session would be held immediately following this portion of the meeting and a public hearing will be at 10:30 a.m. for the purpose of hearing comments on the request to change a street's name from Stephanie's Way to Sunset Cove Drive in the Cove at Sleepy Hollow development in Brunswick Hills Township. An Executive Session was requested for 11:00 a.m. for the purpose of discussing personnel/appointment. Mr. Hambley moved to allow the Executive Session and Ms. Ray seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

The meeting recessed at 9:47 a.m.

### Discussion Session

The meeting reconvened at 9:51 a.m. for the Discussion Session in the Hearing Room.

Mr. Hambley said the Northeast Ohio Areawide Coordinating Agency (NOACA) Board rotates their meeting locations throughout the year. Medina County will be hosting the September 12, 2008 meeting along with Sue Louscher; the meeting will be held at the Medina County University Center. The Commissioners will be covering the cost of the breakfast refreshments. He invited the other Commissioners to attend and said it will be a great opportunity to showcase the University Center and the Innovation Park.

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Mrs. Geissman said she received a letter from Common Pleas Court Judge James Kimbler and a phone call from Prosecutor Dean Holman saying that they would like to be part of the courthouse renovation project, provide their input, and have an update on the project. She offered to hold a meeting with all of the department heads and elected officials to let them know the status. Ms. Ray said she and Mr. Jakab have talked the judge and prosecutor individually, but with everything being in a state of flux with the parking garage, they did not feel that they could tell them what was going on until other entities got back with them. They are not “leaving them out of the loop”; they just don’t know what to tell them yet. Mrs. Geissman said the judge and prosecutor would probably like to present their suggestions and opinions before decisions are made regarding the parking deck. The Commissioners agreed to invite Judge Kimbler and Prosecutor Holman to a Commissioners’ meeting or hold a special meeting if they wish.

Jim Troike, Sanitary Engineer, said the Commissioners passed a resolution for charges for tap-in fees, permit fees, and other such fees in 2003. It was updated in 2006 to reflect the increase in costs for copper pipe. They are proposing another resolution to reflect all of the current actual costs and he provided a summary of the new charges comparing 2006 costs to 2008 for their review. He pointed out that one of the charges will actually go down - the cost of copies would be reduced from 25 cents each to 5 cents each. Another cost rose substantially - the cost for service to turn water back on (after it has been shut off for delinquent payment). It went from \$20 to \$50 because that reflects the actual cost. Mr. Hambley asked about the fee for permits for outside sprinklers. Mr. Troike said they require them to have a prevention device and have it tested annually by a licensed plumber; it is an Environmental Protection Agency (EPA) requirement.

Chris Jakab, County Administrator, reported that the requests for qualifications (RFQ) from architectural firms for the Courthouse Project were due last Friday, June 13, and they received 14 submissions for the Commissioners and the Department of Planning Services to rate and discuss next Monday.

Mr. Jakab presented a draft letter that he composed to the City of Medina saying that the County wanted to have some say or review ability on the request for proposal and bid documents that the City has been working on for the parking facility. This was requested at last week’s Discussion Session with the City officials. The Commissioners approved sending the draft letter.

Mr. Jakab said the University Center requires an easement to locate two signs on Commissioner-owned property (that is soon to be Port Authority property) at the Wedgewood Road and Lake Road entranceways. Paperwork has been going back and forth from the Prosecutor’s Office and the County. A final draft from The University of Akron has been received.

Mr. Jakab said Jail food bids were accepted and they are very close. He is meeting with the Jail staff tomorrow and there is a possibility that a new food service company will be used.

Mr. Jakab said he asked Court Mediation to prepare to move from the Administration Building to the Professional Building on June 27<sup>th</sup> and also June 30<sup>th</sup> if necessary. This is the first step in a domino effect of office relocations. He asked the Treasurer to move their storage materials to Room 101 that had been used by the State Auditors. Adult Probation needs to use the adjacent space for storage. He is waiting for the Treasurer’s proposal.

At 10:04 a.m., the meeting adjourned until the Public Hearing at 10:30 a.m.

At 11:00 a.m., the Commissioners reconvened the meeting for the Executive Session that was voted on earlier for the purpose of discussing personnel/appointment.

The meeting was adjourned at 11:25 a.m. on a motion by Mr. Hambley that was seconded by Ms. Ray. There was no discussion. Roll call showed all Commissioners voting AYE.

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### RESOLUTIONS PASSED 6/16/08

<u>Number</u>	<u>Resolution Title</u>
08-0516	RESOLUTION COMMENDING JOHN ROZAK ON EARNING THE EAGLE SCOUT AWARD
08-0517	RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS
08-0518	RESOLUTION ESTABLISHING A 25 TON LOAD LIMIT ON FOUR BRIDGES ON THE MEDINA COUNTY BRIDGE INVENTORY
08-0519	RESOLUTION DETERMINING THE NECESSITY TO CLOSE BLAKE ROAD (C.H.118) BETWEEN GUILFORD ROAD (C.H.41) AND TOWER ROAD (C.H.55)
08-0520	RESOLUTION DETERMINING THE NECESSITY TO CLOSE BLAKE ROAD (C.H.118) BETWEEN HUBBARD VALLEY ROAD (T.H.93) AND GUILFORD ROAD (C.H.41)
08-0521	RESOLUTION APPROVING USE OF SUBDIVISION DRAINAGE MAINTENANCE FUND FOR WORK IN WOODLAND MEADOWS SUBDIVISION PHASE 2 IN LIVERPOOL TOWNSHIP, MEDINA COUNTY, OHIO
08-0522	RESOLUTION AMENDING THE ANNUAL APPROPRIATION RESOLUTION
08-0523	RESOLUTION AMENDING THE 2008 APPROPRIATIONS RESOLUTION BY TRANSFERRING APPROPRIATIONS
08-0524	REVENUE ADJUSTMENTS FOR SANITARY ENGINEER
08-0525	APPROVING VEHICLE LEASE AGREEMENT WITH THE SOIL & WATER CONSERVATION DISTRICT
08-0526	RESOLUTION DECLARING MEDINA COUNTY PROPERTY AS EXCESS PROPERTY
08-0527	RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS
08-0528	RESOLUTION APPROVING REVISIONS TO EMPLOYMENT MANUAL POLICY 4.010 FAMILY MEDICAL LEAVE
08-0529	AUTHORIZING AN AMENDMENT TO THE IRS SECTION 125 QUALIFIED CAFETERIA PLAN PROVIDER AGREEMENT AND ADOPTION OF SUPPLEMENTAL PLAN AGREEMENTS FOR CERTAIN COLLECTIVE BARGAINING MEMBERS
08-0530	RESOLUTION AUTHORIZING AN AGREEMENT WITH OHIO EDISON COMPANY FOR ELECTIC SERVICE FOR THE WESTFIELD ROAD WELL SITE MCSE#700/00-32.0A
08-0531	RESOLUTION AUTHORIZING THE COUNTY SANITARY ENGINEER TO INVEST THE RETAINER OF FECHKO EXCAVATING INC FOR THE MEDINA COUNTY SANITARY SEWER REPLACEMENT PROJECT 07 AND PEARL ROAD (SR 42) SANITARY SEWER PROJECT IN AN ESCROW ACCOUNT MCSE #S-500/00-209.1b
08-0532	RESOLUTION AUTHORIZING THE VACATION OF A PORTION OF AN EASEMENT AND DEDICATION OF ADDITIONAL EASEMENT AREA FOR THE RESERVES OF BRIARTHORN ESTATES IN THE CITY OF WADSWORTH OHIO
08-0533	RESOLUTION AUTHORIZING A CONTRACT WITH WINDFALL INDUSTRIES FOR MEDINA COUNTY JOB AND FAMILY SERVICES
08-0534	RESOLUTION AUTHORIZING A CONTRACT WITH MEDINA COUNTY CAREER CENTER FOR MEDINA COUNTY JOB AND FAMILY SERVICES
08-0535	RESOLUTION AUTHORIZING A CONTRACT WITH CATHOLIC CHARITIES SERVICES CORPORATION TO PROVIDE A COORDINATOR AT THE CHILD ADVOCACY CENTER FOR MEDINA COUNTY JOB AND FAMILY SERVICES
08-0536	RESOLUTION AUTHORIZING A CONTRACT WITH CATHOLIC CHARITIES SERVICES CORPORATION FOR FAMILY STABILITY WORKERS AND INDEPENDENT LIVING SKILLS COORDINATOR FOR MEDINA COUNTY JOB AND FAMILY SERVICES
08-0537	RESOLUTION AUTHORIZING A CONTRACT FOR DISPATCH SERVICES BETWEEN MEDINA COUNTY JOB AND FAMILY SERVICES AND MEDINA COUNTY SHERIFF'S OFFICE
08-0538	RESOLUTION AUTHORIZING A CONTRACT WITH MEDINA COUNTY OFFICE FOR OLDER ADULTS FOR MEDINA COUNTY JOB AND FAMILY SERVICES
08-0539	RESOLUTION AUTHORIZING A CONTRACT FOR THE QUARTERLY INFORMATION CONSOLIDATION SYSTEM (QulC) BETWEEN MEDINA COUNTY JOB AND FAMILY SERVICES AND MAXIMUS, INC.

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- 08-0540 ACCEPTING AND AWARDING PROPOSALS FOR PROFESSIONAL SERVICES RELATING TO FAMILY GROUP CONFERENCING AND SUPPORTIVE SERVICES BETWEEN ROBIN BARTO AND MEDINA COUNTY JOB AND FAMILY SERVICES
- 08-0541 RESOLUTION AUTHORIZING AN AGREEMENT RELATING TO HELP ME GROW BETWEEN MEDINA COUNTY FAMILY FIRST COUNCIL AND MEDINA COUNTY JOB AND FAMILY SERVICES
- 08-0542 RESOLUTION REAPPOINTING A REPRESENTATIVE FOR THE TOWNSHIPS TO THE TRANSPORTATION IMPROVEMENT DISTRICT (TID)
- 08-0543 RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this sixteenth day of June, 2008.

Respectfully submitted,

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Pam Vereb, Clerk

COMMISSIONERS \_\_\_\_\_  
Patricia G. Geissman

OF \_\_\_\_\_  
Stephen D. Hambley

MEDINA COUNTY \_\_\_\_\_  
Sharon A. Ray