

COMMISSIONERS MEETING, MONDAY, MARCH 10, 2008

Patricia G. Geissman called the meeting to order at 9:31 a.m. with Stephen D. Hambley and Sharon A. Ray present.

The meeting opened with the Pledge of Allegiance and a prayer.

The oral reading of the minutes of the Commissioners' meeting on March 3, 2008 was dispensed with as each Commissioner had read them personally. Mr. Hambley moved to approve the minutes and the motion was seconded Ms. Ray. There was no discussion. Roll call showed all Commissioners voting AYE.

Doug King, Administrative Assistant in the County Engineer's Office, presented a resolution authorizing the Medina County Engineer to advertise for bids for bituminous patch mix for use by the Medina County Highway Department. Mr. Hambley moved to approve the resolution and Ms. Ray seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

Commissioners reviewed the weekly permits list for permits issued February 21-27, 2008 and February 28-March 3, 2008.

Scott Miller, Finance Director, presented and reviewed the following resolutions: (1) amending the temporary appropriation resolution; (2) authorizing the transfer of funds from the General Fund and the Child Support Enforcement Agency Fund for Title IV-D Domestic Relations Court Magistrate, Juvenile Court Magistrate, and Prosecutor's services for the month of December; (3) transferring funds from various County department accounts to the Medina County Print Shop revenue line item for services rendered during the month of February 2008; (4) transferring funds from various County department accounts to the Gasoline Rotary Fund; (5) authorizing the purchase of 5,500 gallons of diesel and 1,200 gallons of regular unleaded gasoline for the Medina County Highway Garage; (6) declaring Medina County property as excess property, with Table A to be discarded and Table B to be sold on the internet auction site; (7) approving an agreement providing Domestic Relations Court services pursuant to the requirements of Title IV-D of the Social Security Act; and, (8) approving an agreement providing Prosecutor's legal services pursuant to the requirements of Title IV-D of the Social Security Act. Mr. Miller requested payment of the weekly bills in the amount of \$734,603.18. Mr. Hambley moved to approve the eight Finance resolutions and payment of the weekly bills; the motion was seconded by Ms. Ray. There was no discussion. Roll call showed all Commissioners voting AYE.

Gary Berkowitz, Human Resources Director, presented and reviewed a resolution approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners. Mr. Hambley moved to approve the resolution; the motion was seconded by Ms. Ray. There was no discussion. Roll call showed all commissioners voting AYE.

Mr. Berkowitz presented a resolution authorizing the abolishment of the Mover 1 position at the Community Center for lack of work due to the termination of the lease agreement between the Commissioners and the Medina County Agricultural Society for the Community Center.

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Mr. Berkowitz presented three more resolutions: (1) approving a new three-year contract between the Teamsters Union, Local 293, and Job and Family Services; (2) approving a new three-year contract between the Teamsters Union, Local 293, and the Child Support Enforcement Agency; and, (3-5) approving a new three-year contract between the Teamsters Union, Local 436 Line Employees and the Sanitary Engineer's Office. All of the contracts are effective for the period of January 1, 2008 through December 31, 2010. Mr. Hambley moved to approve the five resolutions; the motion was seconded by Ms. Ray. Mrs. Geissman commented that Mr. Berkowitz did a great job with the negotiations. There was no further discussion. Roll call showed all commissioners voting AYE.

Chris Jakab, County Administrator, presented a resolution authorizing the bids for debt collection services for the Clerk of Courts Office for the period of May 1, 2008 through April 30, 2009 (a one-year contract that would be subject to renewal based on performance). After much review and research by the County Prosecutor's Office, Clerk Kathy Fortney has requested the assistance of a professional company in the collection of outstanding Common Pleas Court judgement claims that are due from many years ago. Compensation for the services would be provided based upon the actual collection and an additional assessed collection fee. There would be no expenditure of General Fund monies for the services rendered. Mr. Hambley moved to approve the resolution, seconded by Ms. Ray. There was no discussion. Roll call showed all Commissioners voting AYE.

Mr. Jakab presented a resolution authorizing a change order for Seitz Builders, Inc. for restroom upgrades at the Medina County Human Service Building. The total of the change order amount is \$6,182.36 and it would extend the contract for 29 days. Mr. Hambley moved to approve the resolution, seconded by Ms. Ray. There was no discussion. Roll call showed all Commissioners voting AYE.

Jim Troike, Sanitary Engineer, presented a resolution authorizing the Sanitary Engineering Department to advertise for bids for the disposal of waste paint products obtained from the paint drive. Mr. Hambley moved to approve the resolution, seconded by Ms. Ray. There was no discussion. Roll call showed all Commissioners voting AYE.

Don Hartman, Office for Older Adults, stated that they provided 1,663 transit trips, 95 supportive units, 32 Alzheimer respite units, 912 congregate meals, and 4,304 home-delivered meals in the month of February. Drivers had problems getting to some locations due to the inclement weather, but they parked in the street and trudged through the snow. He reviewed some of the activities that the senior citizens are being offered for the rest of this month as follows:

- March 12 – Bingo
- March 13 – Musical Jam Session with the “Jolly Jammers”
- March 18 – OSU Extension will discuss “Breakfast First”
- March 19 – Craft project
- March 21 – Senior Center is closed for lunch on Good Friday

- March 26 – Pool tournament, bingo, and movie
- March 28 – Chiropractic medicine discussion
- March 27 – Bingo & movie “Game Day”

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March 29 – Entertainment

Mr. Hartman said planning has begun for Senior Day that will take place on Tuesday, May 20, 2008, at the Community Center.

Mike Pataky, Child Support Enforcement Agency (CSEA) Director, said February was a slow month. Child Support Enforcement is slated to be cut in the Governor's biennium budget. A group of agencies met last week with the county CSEA directors from northern Ohio to discuss what would work best for all for all of the agencies. They discussed strategies on how best to implement the cuts, what numbers they would be based on, and if they would be taken from the 2008 and 2009 budgets or solely the 2009 budget. They are trying to maximize their dollars and minimize the cuts and those ideas will be presented to the State. There are still other districts that need to meet and provide their ideas. He is hoping that the strategy of attrition that they have already applied will work to their advantage to help get them through this rough time.

Mr. Pataky said the State recently provided eight new printers for the agency because they discovered that it was not cost effective to keep sending a person to Medina to make repairs on the old printers. They were supplied at no cost to the County.

Patrice Theken, Department of Planning Services Director, presented a resolution authorizing the Department of Planning Services to proceed with extra planning assistance in the preparation of the Comprehensive Plan for the Village of Spencer. Mr. Hambley moved to approve the resolution and Ms. Ray seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

Ms. Theken presented a resolution authorizing the adoption of the revisions to the Medina County Subdivision Regulations that includes Article V - Minor Subdivisions and the creation of Article VII - Large Lot Subdivisions. The County Planning Commission held a public hearing on January 9, 2008, and the Commissioners held a public hearing on February 4, 2008. The revisions would go into effect in 30 days. Mr. Hambley moved to approve the resolution; seconded by Ms. Ray. There was no discussion. Roll call showed all Commissioners voting AYE.

Dr. John Waddell, Tobacco Coordinator, presented a resolution authorizing the advertisement for proposals for a telephone survey and data analysis on the use of tobacco in Medina County for the Tobacco Grant. Mr. Hambley moved to approve the resolution and Ms. Ray seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

Mrs. Geissman presented a resolution reappointing Royden T. Schenz to the Medina County Board of Building Appeals and the Medina County Board of Residential Building Appeals with his terms expiring on March 5, 2013. Mr. Hambley moved to approve the resolution, seconded by Ms. Ray. There was no discussion. Roll call showed all Commissioners voting AYE.

The Clerk read the resolution to allow the expenses of County officials. Mr. Hambley moved to approve the expense resolution and Ms. Ray seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

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The meeting was opened for public comment and no one wished to speak.

The meeting recessed at 8:54 a.m.

Discussion Session

The meeting reconvened at 8:55 a.m. for the Discussion Session in the Commissioners' Conference Room.

Mrs. Geissman commented that the Emergency Command Center worked very well over the weekend with the snow storm. She thanked the Emergency Management Agency, Sheriff's Office, Maintenance Department, and the rest of the support team for getting things back to normal.

Mr. Hambley discussed a draft resolution supporting the creation of a launching facility at Chippewa Lake. He said Park District Director Tom James has requested support documentation to submit with an application for grant funding. The other Commissioners agreed to the support and the Clerk will prepare the resolution for next week.

Mr. Hambley presented a 2-1-1 First Call for Help summary that compared 2007 to 2006. Due to increasing marketing and agency referral, the call volume was up 48%. He said there were no significant changes over the last quarter. The recent top service requests have been for utility bill payment, rent payment assistance, food pantries, and homeless shelters. The top unmet needs have been for temporary financial assistance and transportation expenses. Mrs. Geissman asked if he thought that those that call 2-1-1 are satisfied with the direction they receive. Mr. Hambley said people are very satisfied with the system, but sometimes dissatisfied with the lack of financial assistance when they get to the appropriate agency because there is not sufficient money to help them. For example, with the increased number of foreclosures and people falling behind in their payments, there is a lack of money for utility bill assistance, rent assistance, etc.

Mr. Hambley said the University of Akron provided the Commissioners with some designs for signs for the Medina County University Center in January that they presented to the Port Authority. Bill Hutson worked with Dave Pierson and Holly Harris Baines on the location of the three signs; one on University property and one at each entrance. No agreement has been reached for the location of the signs to be located within the County property because there are a number of issues that need to be resolved; however, The University of Akron proceeded to get building permits and zoning permits for the signs. They visited the property on Friday to assess the situation because they would like to get the signs up soon. The County cannot restrict the signage on the University's property, but they can for County property so they need to resolve the issue of easements with conditions. The main concern of the Port Authority is that there is going to be a property owners association for maintenance of the property and its entrances. Mrs. Geissman asked if the design of the signs was accepted. Mr. Hambley said it was accepted and signed off by Lafayette Township and the Port Authority. It is a single-entity sign that is just for the University of Akron. Its location might inhibit other signs identifying the property so that is something that needs to be taken into consideration, as well as an agreement on long-term maintenance. Bill Hutson has communicated to the University of Akron that they could put the sign up at their own risk and if no agreement was reached, the signs would need to be taken

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down. He asked the other Commissioners if they were agreeable to have Chris Jakab meet with Assistant Prosecutor Bill Thorne, Economic Development Director/Port Authority Board member Jim Douth, and Dave Pierson from the University of Akron to discuss the development of an easement, even if it is a temporary one, to allow them to build their signs and an agreement that the University of Akron would sign off on the property owners association to be a partner in the maintenance of the property's common space. The other Commissioners agreed to have Mr. Jakab be part of that meeting. Mrs. Geissman commented that the signage is very much needed. Mr. Thorne said Lafayette Township residents were complaining that they were using Township monies on private property. The Township contended that they were within the easement.

Ms. Ray said State Auditor Mary Taylor's Office called her because they are seeking a place to hold a seminar on the Open Public Records Law. She asked the other Commissioners if they had any objections to her offering a room in the Medina County Administration Building for that purpose. The other Commissioners had no objections.

Ms. Ray said she received a call from Wadsworth VFW representatives. Wadsworth plans to bringing the Vietnam Veterans Memorial Traveling Wall to their city during the end of May and beginning of June. They asked if they could utilize some Medina County Transit buses to shuttle people downtown. Mr. Hambley suggested that they check with Transit Director Scott Uhas who recently told him that they changed the provisions for the charter rules to be more liberal. Mrs. Geissman commented that Cindie Schneider from the HANDS Foundation was having discussions with Mr. Uhas about using Transit buses to transport the senior citizens to the Farmers' Markets.

Mrs. Geissman said the County has been asked by the Brunswick City administration if they would be interested in operating the public transit system in Brunswick. Mr. Hambley said Mr. Uhas and County Administrator Chris Jakab met with Brunswick to discuss their bid. The officials still have not determined if they would be going with that option or going out to bid. Mr. Jakab added that they met with the Brunswick's Service Director last Wednesday. The City of Brunswick is still trying to determine their alternatives for service provision for the period beginning July 1, so they are waiting for additional information. The County would need to move fairly quickly with the preparation of a proposal package if that is what the City of Brunswick decides.

Mrs. Geissman said, for their information, there is a construction notice that American Transition Systems (a subsidiary of FirstEnergy) is relocating one pole 55-feet west from an existing pole on Pearl Road (S.R. 42) in Brunswick Hills Township due to the installation of a new sewer line by the Medina County Sanitary Engineers. Mr. Hambley said that will save the County some money. It took a while to convince the company that the pole was in the right-of-way.

Mrs. Geissman said the final report from Job & Family Services (JFS) for helping people with their tax returns showed that 63 clients were served and their Federal tax refunds totaled \$68,736. JFS did very well and the service was well received.

Scott Miller, Finance Director, set up a meeting with the Commissioners to have the final budget discussion on this year's budget on Wednesday morning at 8:30 a.m.

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Mr. Jakab said Maintenance Supervisor Tom Maupin and his crew worked non-stop throughout the weekend to clear parking lots of snow; they did a great job. He asked Mr. Maupin to submit an account of the overtime hours involved in the task. They cancelled Transit's Loop Route on Saturday morning because of the dangerous road conditions. Also, on Saturday morning, after speaking with Dog Warden Del Saffle they determined that there, most likely, would be not be any animal adoptions during the winter storm so only one employee was on duty to clean and feed the animals.

Mr. Jakab said he met with Municipal Court Judge Chase, and the City of Medina's consultant and Planning Director regarding the Courthouse Project. It was fairly productive and they spent most of the time discussing parking-related layouts and options to squeeze the required spaces into the property. The next meeting is scheduled for Wednesday, March 12, at 2:00 p.m.

Mr. Jakab said he has a meeting at 2:00 p.m. this afternoon with architect Mike Meyer to discuss the Treasurer's Office Renovation Project and the wall relocation in the Auditor's Office.

Clerk Pam Vereb reported that the deadline for applications was last Friday, March 7, and no applications were received for the vacant Commissioners' Alternate representative on the Medina County Drug Abuse Commission. She asked how the Commissioners wanted to proceed. Mrs. Geissman suggested they pull some old applications to see if anyone was still interested. Mr. Hambley commented that they were still in need of a city representative for the Transportation Improvement District (TID) so he would work on that.

Bill Thorne, Assistant Prosecutor, said he spoke with the in-house counsel for Cleveland regarding compliance with the water agreement. Apparently, the person that was assigned to it "dropped the ball" so nothing had been done. The person apologized and said they would get back with him this week.

Mr. Jakab said he received a phone call from Rob Henwood, a former Medina County Department of Planning Services employee who now works for Summit County. Summit County is sponsoring a regional planning conference and he asked if the Medina County Board of Commissioners was interested in a \$100 sponsorship of the event. Mr. Hambley suggested that Mr. Jakab talk to Planning Director Patrice Theken. Mr. Jakab said he did, and her suggestion was that it would be more appropriate sponsor a statewide conference that will be held in the area next year. The Commissioners decided to decline sponsorship due to the limited finances.

At 9:20 a.m., Mr. Hambley moved to adjourn the meeting. Ms. Ray seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

RESOLUTIONS PASSED 2/11/08

<u>Number</u>	<u>Resolution Title</u>
NUMBER	RESOLUTION TITLE
08-0122	RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS

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- 08-0123 RESOLUTION AUTHORIZING THE MEDINA COUNTY ENGINEER TO ADVERTISE FOR BIDS FOR BITUMINOUS PATCH MIX FOR USE BY THE MEDINA COUNTY HIGHWAY DEPARTMENT
- 08-0124 RESOLUTION AMENDING THE TEMPORARY APPROPRIATION RESOLUTION
- 08-0125 AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM THE GENERAL FUND AND THE CHILD SUPPORT AGENCY FUND FOR TITLE IV-D DOMESTIC RELATIONS COURT MAGISTRATE JUVENILE COURT MAGISTRATE AND PROSECUTOR'S SERVICES
- 08-0126 RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM VARIOUS COUNTY DEPARTMENT ACCOUNTS TO THE MEDINA COUNTY PRINT SHOP REVENUE LINE ITEM
- 08-0127 RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM VARIOUS COUNTY DEPARTMENT ACCOUNTS TO THE GASOLINE ROTARY FUND
- 08-0128 RESOLUTION AUTHORIZING THE PURCHASE OF 5,500 GALLONS OF DIESEL AND 1,200 GALLONS OF REGULAR UNLEADED GASOLINE FOR THE MEDINA COUNTY HIGHWAY GARAGE
- 08-0129 RESOLUTION DECLARING MEDINA COUNTY PROPERTY AS EXCESS PROPERTY
- 08-0130 APPROVING AN AGREEMENT PROVIDING DOMESTIC RELATIONS COURT SERVICES PURSUANT TO THE REQUIREMENTS OF TITLE IV-D OF THE SOCIAL SECURITY ACT
- 08-0131 APPROVING AN AGREEMENT PROVIDING PROSECUTOR'S LEGAL SERVICES PURSUANT TO THE REQUIREMENTS OF TITLE IV-D OF THE SOCIAL SECURITY ACT
- 08-0132 RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS
- 08-0133 RESOLUTION AUTHORIZING THE ABOLISHMENT OF THE MOVER I POSITION DUE TO TERMINATING THE LEASE AGREEMENT BETWEEN THE MEDINA COUNTY BOARD OF COMMISSIONERS AND THE MEDINA COUNTY AGRICULTURAL CENTER FOR THE MEDINA COUNTY COMMUNITY CENTER
- 08-0134 RESOLUTION APPROVING A NEW 3-YEAR CONTRACT BETWEEN TEAMSTERS UNION LOCAL 293 AND JOB AND FAMILY SERVICES
- 08-0135 RESOLUTION APPROVING A NEW 3-YEAR CONTRACT BETWEEN TEAMSTERS UNION LOCAL 293 AND THE CHILD SUPPORT ENFORCEMENT AGENCY
- 08-0136 RESOLUTION APPROVING A NEW 3-YEAR CONTRACT BETWEEN TEAMSTERS LOCAL 436 LINE EMPLOYEES AND THE SANITARY ENGINEERING DEPARTMENT

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- 08-0137 AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR DEBT COLLECTION SERVICES FOR THE MEDINA COUNTY CLERK OF COURTS OFFICE
- 08-0138 RESOLUTION AUTHORIZING A CHANGE ORDER FOR SEITZ BUILDERS INC FOR RESTROOM UPGRADES AT THE MEDINA COUNTY HUMAN SERVICE BUILDING
- 08-0139 RESOLUTION AUTHORIZING THE SANITARY ENGINEERING DEPARTMENT TO ADVERTISE FOR BID FOR THE DISPOSAL OF WASTE PAINT PRODUCTS
- 08-0140 RESOLUTION AUTHORIZING THE DEPARTMENT OF PLANNING SERVICES TO PROCEED WITH EXTRA PLANNING SERVICES FOR VILLAGE OF SPENCER IN ACCORDANCE WITH THE OPERATING POLICIES AND PROCEDURES OF THE MEDINA COUNTY DEPARTMENT OF PLANNING SERVICES ESTABLISHED BY THE BOARD OF COUONTY COMMISSIONERS OF MEDINA COUNTY
- 08-0141 RESOLUTION AUTHORIZING THE ADOPTION OF REVISIONS TO ARTICLE V MINOR SUBDIVISIONS AND THE CREATION OF ARTICLE VII LARGE LOT SUBDIVISIONS TO THE MEDINA COUNTY SUBDIVISION REGULATIONS ADOPTED BY RESOLUTION NO.02-1147 ON 12/30/02
- 08-0142 AUTHORIZING THE ADVERTISEMENT FOR PROPOSALS FOR TOBACCO GRANT TELEPHONE SURVEY AND DATA ANALYSIS SERVICES
- 08-0143 RESOLUTION REAPPOINTING A MEMBER TO THE MEDINA COUNTY BOARD OF BUILDING APPEALS AND THE MEDINA COUNTY BOARD OF RESIDENTIAL BUILDING APPEALS
- 08-0144 RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this tenth day of March, 2008.

Respectfully submitted,

COMMISSIONERS _____
Patricia G. Geissman

OF _____
Stephen D. Hambley

Pam Vereb, Clerk

MEDINA COUNTY _____
Sharon A. Ray